



SILVERMAN PRESCHOOL

at TIFEREETH ISRAEL SYNAGOGUE

Admission Agreement 2022 - 2023

6660 Cowles Mountain Boulevard • San Diego, California 92119
 Phone: (619) 697-1948 • Fax: (619) 697-1102 • e-mail: preschool@tiferethisrael.com
 website: www.silvermanpreschool.com Licensing #372001648/#376701134

In order to enroll your child in Silverman Preschool for the 2022 - 2023 school year, please:

Sign this application and return it with a \$200 registration fee (\$50 off of each additional child enrolled).

- The priority registration deadline is March 15, 2022 for returning families and synagogue members.
- The registration deadline for families on the waitlist beginning March 2, 2022
- First come first served basis for all applicants beginning on March 3, 2022

Silverman Preschool will advise parents of acceptance after receipt of the Agreement and registration fee.

Further registration documents will be given after application is confirmed.

Child's Last Name _____ First Name _____ Birth Date (mm/dd/yy) _____
 Male Female Synagogue member? Yes No Are you interested in membership? Yes No N/A

Family Information

Guardian 1 Name _____ Email Address _____

Street _____ City _____ Zip _____ child's residence

Phone: Cell _____ Home _____ Is Guardian 1 Jewish? * _____

Guardian 2 Name _____ Email Address _____

Street _____ City _____ Zip _____ child's residence

Phone: Cell _____ Home _____ Is Guardian 2 Jewish? * _____

Sibling(s) Name	Date of Birth	School(s) Attending
_____	_____	_____
_____	_____	_____

*This information is used for demographic purposes only.

Do you or your child speak any language other than English? If yes, please list. _____

What is the primary language spoken at home? _____

Medical & Educational History

Has your child been in a preschool program other than Silverman Preschool?

No Yes Name of previous school _____

Does your child have an IEP (Individual Educational Plan)? Yes No

Does your child have allergies? Yes No

If yes, please list and provide documentation from a physician.

Does your child take any prescription drugs? Yes No

If yes, please list and provide documentation from a physician.

Initials _____



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PROGRAM SELECTION and TUITION RATES:

Please select: INFANT age _____ months

PRESCHOOL age _____ years

_____ NAP _____ NO NAP

*Pre-K Students must attend 5 days per week

TIS Member Rates	Monday - Friday	3 Days M W F	2 Days T TH
Preschool FULL DAY 7:30am – 4:30pm	<input type="checkbox"/> \$1,177/month or \$10,593 annually	<input type="checkbox"/> \$803/month or \$7,227 annually	<input type="checkbox"/> \$567/month or \$5,103 annually
Infant FULL DAY 7:30am – 4:30pm	<input type="checkbox"/> \$1,284/month or \$11,556 annually	<input type="checkbox"/> \$910/month or \$8,190 annually	<input type="checkbox"/> \$653/month or \$5,877 annually

Non-Member Rates	Monday - Friday	3 Days M W F	2 Days T TH
Preschool FULL DAY 7:30am – 4:30pm	<input type="checkbox"/> \$1,284/month or \$11,556 annually	<input type="checkbox"/> \$910/month or \$8,190 annually	<input type="checkbox"/> \$675/month or \$6,075 annually
Infant FULL DAY 7:30am – 4:30pm	<input type="checkbox"/> \$1,391/month or \$12,519 annually	<input type="checkbox"/> \$1,017/month or \$9,153 annually	<input type="checkbox"/> \$760/month or \$6,840 annually

School starts on August 29, 2022

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PAYMENT INFORMATION

A **registration fee** of \$200 is due upon submitting this form (\$150 for each additional child enrolled).

Payment method: check # _____ cash
 credit/debit card (see below) ACH Direct Debit (see below)

Security fee (\$180 per year / \$20 per month): This may be paid in full upon submitting this form, or paid monthly with tuition. Members of the synagogue do not need to pay this fee twice.

Pay in full: check # _____ cash
 credit/debit card (see below) ACH Direct Debit (see below)

Pay in monthly installments with tuition

Tuition payment (select one):

- Pay in full by **check or cash by Wednesday, July 15, 2022** and receive a 3% discount on tuition. Please make checks payable to Tifereth Israel Synagogue.
- Pay in full by **credit/debit card or ACH Direct Debit by Wednesday, July 15, 2022.**
- Pay in **automatic monthly installments beginning September 2022** and ending no later than **May 31, 2023**. Payments will be charged on the _____ day of the month, using the payment method below. If a date is not selected, we will charge on the first day of the month. Payments will be charged each month, September through May.

WE HAVE READ AND AGREE TO ALL THE TERMS AND CONDITIONS CONTAINED IN THIS AGREEMENT. WE HEREBY APPLY FOR ADMISSION FOR OUR CHILD TO SILVERMAN PRESCHOOL.

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date

Credit / Debit Card (Visa, Mastercard, or Discover)

Name on Card _____

Card number _____

Expiration date _____

Billing address _____

Signature _____ Date _____

ACH Direct Debit

Name on Account _____

Routing number _____

Account number _____

Type of account: Checking Savings

Signature _____

Date _____



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Enrollment Contract 2022 - 2023

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1. ENROLLMENT REQUIREMENTS and PRIORITIES

FULFILLMENT OF FINANCIAL OBLIGATIONS: For returning families, Silverman Preschool and Tifereth Israel Synagogue policy requires that all financial obligations for the prior year to the congregation and any of its school programs be fully paid before enrollment will be accepted.

ENROLLMENT PRIORITY: priority enrollment will be in this order:

- Returning families, and current members of Tifereth Israel Synagogue who turn in the admission agreement and registration fee by March 15, 2022, and have completed all prior year financial obligations that are due by the date the admission agreement is received by the office
- All families on the waitlist beginning March 2, 2022
- First come first served basis for all applicants beginning on March 3, 2022

PROCESSING OF APPLICATIONS: **Admission Agreement will not be processed without the required registration fee and payment plan selected for preschool fees.** The application must be signed by both parents/guardians. When payment is being made by anyone other than the parents/guardians, the signature of the financially responsible person and their relationship to the parents/guardians must also be provided in the requisite places on the admission application.

TERMS OF ENROLLMENT:

- Enrollment in Silverman Preschool is for the entire year. Contracts may be adjusted at the discretion of the Preschool Director.
- Once the Admission Agreement is signed, there will be no refunds of the Registration Fee. The financial obligation to Silverman Preschool is for the FULL program fee as stated in the Agreement unless you give us written notice of your desire to withdraw your child from the school. If you wish to withdraw your child from Silverman, you are financially obligated for the tuition fee for 30 days after we receive written notice of your plan to withdraw your child from the school.
- Silverman Preschool does not adjust tuition for children who are sick, away on holiday/vacation or leave school for an extended period of time. There will be no make-up days.
- Non-member families who intend to join the synagogue and claim the member rate must become members before member rates are applied. Tuition will be billed at the non-member rate until all synagogue membership paperwork has been completed and submitted to the office. Member families must renew by August 15, 2022.
- **MEDICAL AND EMERGENCY INFORMATION:** Medical and emergency information forms must be submitted by the parents/guardians to Silverman Preschool **by the first day the child begins school.**

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2. PAYMENT PROVISIONS, MODIFICATIONS, AND REFUNDS

- All tuition and fees must be paid in full by May 31, 2023.
- Silverman Preschool requires all families to sign up for a payment plan for all Preschool tuition not paid in full by July 15, 2022. Families may authorize monthly payments on a credit card, ACH direct debit or by postdated checks.
- Silverman Preschool offers a sibling discount. This discount is 10% off the lower tuition rate once the sibling starts. We also offer \$50 off of the registration fee for each sibling enrolled.
- A student's enrollment in Silverman Preschool is contingent upon current and timely payment plan of tuition and other fees. If a payment plan is not kept up and fees are not being paid, Silverman Preschool reserves the right to have the child removed from class or dismissed from Silverman Preschool. In the case of divorce or separation, Silverman Preschool looks to both parents for payment of their child's tuition and fees.
- There are additional fees for late charges, enrichments, etc. that may be billed separately. These fees are not included in the tuition.
- There will be a \$35.00 handling fee for the processing of any check returned due to insufficient funds (NSF). Upon receipt of a second NSF check, all future tuition payments must be paid by a bank cashier's check.

3. MAKE-UP DAYS

Due to the importance of complying with child licensing regulations regarding Teacher: Child ratios there will NOT be any "make-up" or "switching" of days for the 2022-2023 school year.

4. SCHEDULE CHANGES

After the start of school, a \$50.00 fee will be assessed for the first schedule change; each additional change will be \$25.00. Any changes need to be approved by the Director.

5. REPORTING POLICY

California has a mandatory reporting statute. Any, and all, staff members must report any *suspected* physical abuse, sexual abuse or neglect to the proper authorities.

6. CONDUCT AND BEHAVIOR

In the event your child is unable to conform to the rules relating to appropriate conduct and behavior, or if it is determined through ongoing observation and evaluation by administration and faculty that your child's developmental needs cannot be met, the administration has the right to require that your child be withdrawn. In such an event, all tuition and fees, which are due and payable, will be prorated and re-billed to the withdrawal date. Should Silverman Preschool incur attorney fees, court costs, or other expenses in collecting the balance due, the enrolled child's Parents or Guardians shall agree to pay all such costs forthwith, and that the same shall be considered as additional fees due. Deposits, fees, and expenses shall be paid when stipulated by Silverman Preschool.

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7. CONSENT

- It is the practice of Silverman Preschool to use photographs of students involved in Preschool activities in its publications and in other selected media for the purpose of promoting Silverman Preschool. Children’s names are never used when appearing in publicity. We understand that you have the right to deny permission to produce and use such photographic material by stating so in writing by August 15, 2022 with the enrollment forms package.
- The Department of Social Services has the right to speak with all children enrolled in Silverman Preschool without the consent or advanced knowledge of the parent.
- Silverman Preschool does not discriminate on the basis of sex, race, color, religion, or national and ethnic origin. Silverman Preschool openly welcomes children with special needs and practices inclusion to the greatest extent possible.

8. TERMINATION

If at any time the director feels it would be in the best interest of Silverman Preschool to discontinue a child’s attendance, the Admission Agreement will be terminated.

By signing below, we understand and accept the policies and procedures stated in this admission agreement. (Both parents’/guardians’ signatures are required.)

Parent/Guardian _____ Date _____

Parent/Guardian _____ Date _____